



Event Planner

1-3 months prior to retreat

- Carefully review contract and packet information
- Provide BLBC with Certificate of Liability Insurance (SEE BELOW)
- Communicate all policies and rules to guests PRIOR to arrival (for example the no pet policy, outdoor noise curfews, etc...)

10 days prior to retreat

- Call BLBC with a tentative count for your group.
- Provide for us your meeting room needs (tables, chairs, audio/ visual, etc..)
- Special dietary needs (please note: not all dietary needs can be met). For meal questions please call Tom, our Food Service Director at 360-236-0734.
- Arrangements for late night snacks (Nacho Bar, Pizza (which can be delivered to your meeting room), Burger Bar or other snacks) \$6.00 per person—This can be good for a late arriving group or just for fun!
- You must make arrangements with your bookkeeper to prepare a check for payment upon arrival at the camp

5 days prior to retreat

- Call BLBC with your FINAL count.
- Confirm meeting room set-up
- Remind all guest prior to departing for camp that each is responsible for providing their own bedding (sleeping bags, lines, etc...), towels, pillows and any other toiletries or personal comforts. Arrangements can be made for a linen set including a towel set and pillow for an additional fee. The availability is limited. Please call for information.

INSURANCE:

This is a very easy process and is handled by your insurance carrier.

All we need is for **Black Lake Bible Camp** to be added as additional insured for the dates of your retreat. Your insurance company will forward a copy of the certificate to us directly.



Guest Policies

- Payment for camp, retreat or conference must be made upon arrival.
- All campers and visitors are asked to respect the beliefs of the Evangelical Free Church as described in the Statement of Faith.
- All campers and visitors must be registered with the Guest Group.
- All campers are required to respect camp boundaries, community curfew hours (no loud noise/music after 10:00pm) and camp curfew hours (indoors only after 11:00pm).
- Please respect all camp property. Guest Groups will be charged for all damages incurred during their stay (refer to room and cabin information sheet).
- Each camper is responsible for his/her own bed and bath linens. Black Lake does supply bed linens, blankets, pillows and towels at an additional fee. Contact the camp office for assistance.
- Shoes and shirts are required to enter the dining hall and meeting areas. Shoes and shirts are also required on all areas of the camp grounds except in designated swimming areas.
- Food preparation is not permitted in any rooms or cabins except for the Shunem House and the Lake House which are equipped with full kitchens.
- Absolutely no pets permitted on the grounds (except service animals).
- Furniture or equipment shall not be moved from one room to another or one building to another without permission from the Guest Services Director.
- If the group has posted any directional signs along the road or on the camp grounds, they shall remove all signs at the close of the retreat.
- The use of alcoholic beverages and/or drugs is not allowed on the camp grounds.
- Smoking is prohibited in all camp buildings and cabins.
- Fireworks or explosives of any type are prohibited by the administration and the Fire Department.
- No unmarried couples may sleep in the same quarters.
- We ask that swimmers and sunbathers practice modesty.
- From October to June the Guest Group is responsible to provide their own lifeguards for swimming in the lake or pool. The lifeguards must be Red Cross certified and MUST present a valid certificate to the office upon arrival.
- The Guest Group agrees to inspect and to leave the facilities in a clean condition before leaving the grounds.
- The Guest Group agrees to provide their own staff, including registrar, counselors, and camp nurse. A ratio of one adult for every ten campers is the accepted ratio for youth camps.
 - *Reporting Procedures for Illness and Injury:*
- **Guest Groups are responsible for their own first aid and first aid supplies.** Black Lake Staff can not treat any injuries or provide any medication including aspirin, etc...
- BLBC provides secondary liability insurance coverage only. Guest Group must provide a Certificate of Liability Insurance listing Black Lake Bible Camp as additional insured prior to arriving at camp.
- All injuries incurred at camp must be reported prior to leaving camp.
- A Camp Injury Report must be completed on all injuries that require treatment from first aid personnel, a medical center, or a mobile medical unit. This form is available from the camp office and must be returned to the camp office prior to the end of camp.

As Guest Group Leader I acknowledge these procedures and will make every attempt to ensure that they are adhered to. In addition, I agree that I will communicate the applicable points to our group before arrival at camp.

Signature _____ Date _____



Room and Cabin Information

We have the following guidelines to ensure present and future guests enjoy our facility. Thank you for your cooperation.

Guidelines:

1. Our grounds and facilities are smoke free.
2. Moving of furniture, including mattresses, is prohibited without Camp management approval.
3. No open flames allowed in the rooms, including candles and/or oil lamps.

Check out Procedure:

1. Check out time for all rooms is 10:00 am unless prior arrangements have been made with the Guest Services Coordinator.
2. Please pick up all garbage (cans, wrappers, etc.) and place in garbage cans. If your garbage can is full, remove liner and place in large outdoor garbage cans. Additional liners can be obtained from the camp office.
3. Check the room for personal items thoroughly before leaving—remember to check under the beds, mattresses, closets and cupboards.
4. Please remember to leave bathmats and any linens (towels, sheets, etc) belonging to BLBC in the room. The Guest Group will be charged for any missing or damaged items.
5. It is a blessing to our staff when guests leave their room tidy and swept where possible.
6. Before leaving, turn off all lights and turn thermostats completely off. Close door firmly upon departure.

Fees for Damages:

Please be aware that any damages caused to facilities during your stay will be charged to your group. Be a good steward of the resources God has set aside for His service.

Broken Windows—\$100 to \$200 depending on size

Broken/torn window screens—\$25

Holes in walls/doors—\$50

Damaged furniture/fixtures/Equipment (including brooms)—Replacement cost

Excessive cleaning—\$25 per hour

Room/Facility Key—\$50 per key

These charges are general guidelines and are not binding. Actual charges will vary based on extent of damage.

As Guest Group Leader I acknowledge these procedures and will make every attempt to ensure that they are adhered to. In addition, I agree to the charges as indicated above, and will make sure payment is made in the event that any damages are incurred as a result of our use of the camp.

Signature _____ Date _____



Nestled on 50 acres on the shore of beautiful Black Lake, Black Lake Bible Camp offers a wide array of recreational opportunities.

In addition to our excellent summer waterfront program, you'll find plenty of ways to enjoy the great outdoors year round. Whether exercising your muscles on one of our fields or sports courts, enjoying a stroll along our wooded walking trails, or simply enjoying the beauty of Black Lake, there are more than enough activities to fill your days.

Since Black Lake Bible Camp is conveniently located just minutes away from Olympia, WA, there is ample opportunity to recreate off camp as well: go golfing, bowling or skating; take a stroll in more than a dozen unique and beautiful parks; or visit the majestic State Capital.

Coming Soon:

- 12,000 sq. ft. Multi-purpose gymnasium and 3 new meeting rooms.

Recreation Opportunities at BLBC

Swimming: We have a fully staffed waterfront program and pool available from mid-June through Labor Day, including use of the "Blob" and waterslide. The waterfront may be used at other times provided that the guest group supplies one RED CROSS certified lifeguard for every 50 campers. (Certificate must be presented upon arrival. No Exceptions).

Power Boat Sports: Black Lake Bible Camp offers groups access to water-ski, wakeboard, knee-board and inner tube activities. For a fee, we will provide the boats, drivers and equipment for campers to have a thrilling but safe experience on Black Lake. Groups can also provide their own boats, drivers and equipment; and there are nearby boat launches to accommodate guest boats.

Fishing and Canoeing: Black Lake offers year round fishing for licensed fishermen. Throw your line off our docks, or use one of our canoes to find an out of the way place. Canoes are also available for other recreational uses. There is no charge for canoe use.

Sports Fields/Courts: The camp has four large playfields available for baseball, football, ultimate Frisbee or other field games. There is also a county park across from BLBC offering groomed softball and soccer fields and an oval walking track. We also offer outdoor basketball and sand volleyball courts.

Archery: We offer a camp-staff facilitated covered archery range for group use. Archery is an open activity available to all groups during scheduled hours.

Disc Golf: This fun-for-all-ages activity is easy to play for large and small groups. We have nine holes situated to take you all around the camp, and discs can be checked out from the office at no charge.

Mini Golf: New this year to camp is our 18 hole mini-golf course. This fun-for-all-ages activity is easy to play. Please contact Guest Services to schedule usage

Other Activities: Shuffleboard, Carpet Ball, Table Tennis and Horseshoes are available year round. We also have a network of marked walking trails with information on the wildlife and foliage of Black Lake Bible Camp.

6521 Fairview Rd SW Olympia, WA 98512

Toll Free: 800-731-2267 Local (360) 357-8425 Fax (360) 357-4438

Web Site: www.blacklakebiblecamp.com Email: guest_services@blacklakebiblecamp.com

Off Campus Opportunities During Your Stay at BLBC

The Olympia Farmers Market has been a gathering place for Community Supported Agriculture since 1975. Helping to keep the dream of the American family farmer and the hand crafted artisan alive. (360) 352-9096. www.farmers-market.org

Located in Olympia's historic Lord Mansion, the **State Capital Museum** is dedicated to preserving and interpreting the political and cultural history of Washington. (360) 753-2580. www.wshs.org.

Tours of the **State Capitol Campus** are available seven days a week, every hour on the hour from 10:00 am to 3:00 pm. Tours last 45 minutes and are free to the public. For teachers and schools who wish to visit the Capitol during the renovation period, a wide range of tour options are available. Visitors are invited year-round to enjoy the beauty of more than 30 landscaped acres with seasonal floral displays surrounding our state Capitol. (360) 586-3460. www.ga.wa.gov/visitor

Percival Landing Park stands on the site of the old Percival family dock. Built by the City of Olympia in 1977, it offers fabulous harbor views, extensive public artwork and historical markers that detail the city's maritime past.

At **Priest Point Park**, just two miles from downtown Olympia, you can still get a glimpse of what the land looked like before outside settlers came. Dark green woods, dripping with moss, still encircle a hidden cove and blanket the banks of Budd Inlet as they have for thousands of years.

Tumwater Falls Park & Tumwater Historical Park meet at Tumwater Falls on the Deschutes River. Take a quarter mile walk on either side of the river to the lower falls. See salmon fish ladders built along the river's edge, where Chinook & Coho move upstream to the fish hatchery in October & early November. Enjoy the woods and marshlands, the birds and wildlife and a view of the historic brick brew house, built in 1906.

The **Olympic Flight Museum** is dedicated to the preservation of vintage aircraft and was founded with the goal of bringing people together to relive, recollect and learn about aviation history. The museum hosts the annual Northwest Gathering of the Warbirds, and contributes to local airshows. Numerous aircraft are on a rotating display schedule. Artifacts and exhibits, gift shop, Warbird rides, and a winter lecture series are all at the museum.

Local Shopping:

Capital Mall: Over 90 stores, shops and restaurants in a recently renovated mall.

Downtown Olympia: Arts, crafts, fine furnishings and unique boutiques.

Centralia Factory Outlet: Over 50 factory outlet stores.

Golf Courses:

Tumwater Valley: 18 holes, pro shop and driving range. (360) 943-9500

Capital City: 18 hole championship course. (360) 491-5111

Delphi: Beautiful 9 holes. (360) 357-6437

Youth Activities:

Roller Skating: Skateland (360) 352-9943

Bowling: Westside Lanes (360) 943-2400; Tumwater Lanes (360) 943-1672

Swimming: Tumwater YMCA (360) 753-6576

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Black Lake Bible Camp



- Disc Golf
- Lodging facilities
- Meeting Rms / Dining Hall
- Rec. Facilities
- Restrooms/showers
- RV, Camper, Trailer spots - available all year
- Unavailable June—Sept.

Evangelical Free Church of America Statement of Faith

1. We believe in one God, Creator of all things, holy, infinitely perfect, and eternally existing in a loving unity of three equally divine Persons: the Father, the Son and the Holy Spirit. Having limitless knowledge and sovereign power, God has graciously purposed from eternity to redeem a people for Himself and to make all things new for His own glory.
2. We believe that God has spoken in the Scriptures, both Old and New Testaments, through the words of human authors. As the verbally inspired Word of God, the Bible is without error in the original writings, the complete revelation of His will for salvation, and the ultimate authority by which every realm of human knowledge and endeavor should be judged. Therefore, it is to be believed in all that it teaches, obeyed in all that it requires, and trusted in all that it promises.
3. We believe that God created Adam and Eve in His image, but they sinned when tempted by Satan. In union with Adam, human beings are sinners by nature and by choice, alienated from God, and under His wrath. Only through God's saving work in Jesus Christ can we be rescued, reconciled and renewed.
4. We believe that Jesus Christ is God incarnate, fully God and fully man, one Person in two natures. Jesus—Israel's promised Messiah—was conceived through the Holy Spirit and born of the virgin Mary. He lived a sinless life, was crucified under Pontius Pilate, arose bodily from the dead, ascended into heaven and sits at the right hand of God the Father as our High Priest and Advocate.
5. We believe that Jesus Christ, as our representative and substitute, shed His blood on the cross as the perfect, all-sufficient sacrifice for our sins. His atoning death and victorious resurrection constitute the only ground for salvation.
6. We believe that the Holy Spirit, in all that He does, glorifies the Lord Jesus Christ. He convicts the world of its guilt. He regenerates sinners, and in Him they are baptized into union with Christ and adopted as heirs in the family of God. He also indwells, illuminates, guides, equips and empowers believers for Christ-like living and service.
7. We believe that the true church comprises all who have been justified by God's grace through faith alone in Christ alone. They are united by the Holy Spirit in the body of Christ, of which He is the Head. The true church is manifest in local churches, whose membership should be composed only of believers. The Lord Jesus mandated two ordinances, baptism and the Lord's Supper, which visibly and tangibly express the gospel. Though they are not the means of salvation, when celebrated by the church in genuine faith, these ordinances confirm and nourish the believer.
8. We believe that God's justifying grace must not be separated from His sanctifying power and purpose. God commands us to love Him supremely and others sacrificially, and to live out our faith with care for one another, compassion toward the poor and justice for the oppressed. With God's Word, the Spirit's power, and fervent prayer in Christ's name, we are to combat the spiritual forces of evil. In obedience to Christ's commission, we are to make disciples among all people, always bearing witness to the gospel in word and deed.
9. We believe in the personal, bodily and premillennial return of our Lord Jesus Christ. The coming of Christ, at a time known only to God, demands constant expectancy and, as our blessed hope, motivates the believer to godly living, sacrificial service and energetic mission.
10. We believe that God commands everyone everywhere to believe the gospel by turning to Him in repentance and receiving the Lord Jesus Christ. We believe that God will raise the dead bodily and judge the world, assigning the unbeliever to condemnation and eternal conscious punishment and the believer to eternal blessedness and joy with the Lord in the new heaven and the new earth, to the praise of His glorious grace.